



# **FORWARD PLAN OF KEY DECISIONS**

**1 February 2010 - 26 May 2010**

Paul Carter  
Leader of the County Council  
18 January 2010

**This Edition of the Forward Plan Supersedes ALL Previous Editions**

## FORWARD PLAN OF KEY DECISIONS

Each month the Council publishes a forward plan of key decisions expected to be taken during the following four months.

**A “key decision” means an executive decision which is likely to:-**

- (a) result in the Local Authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authorities budget for the service or function to which the decision relates;**
- (b) be significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions in the area of the local authority.**

Preparation of the Forward Plan helps the Council to programme its work and ensures compliance with the Local Government Act 2000. Every month, the period covered by the Plan will be rolled forward by one month and the plan will be republished.

The Plan outlines the consultation that is proposed in respect of future decisions and who members of the public should contact to make comments on any particular item (column 6). Members of the public are entitled to obtain copies of the documents that will be relied upon when a decision is taken (column 7), unless they are Exempt within the meaning of the Local Governments Act. These documents will be published on the Council’s web site at [www.kent.gov.uk](http://www.kent.gov.uk) at least five days before the decision is due to take place. Paper copies will be made available by contacting Andrew Ballard – by telephone 01622 694297 or via [andrew.ballard@kent.gov.uk](mailto:andrew.ballard@kent.gov.uk)

<b>The matter to be decided</b>	<b>Who will take the decision (see notes)</b>	<b>When the decision will be taken</b>	<b>The groups that will be consulted</b>	<b>How the consultation will be done</b>	<b>Who people should contact to make comments (see notes)</b>	<b>Documents that will be relied on when the decision is taken</b>
<b>CHIEF EXECUTIVE’S DEPARTMENT</b>						
Decision to award the Kent TV contract to an external company, pending the review of Kent TV and following the tender process	Cabinet	Between February 2010 and March 2010	Emails and phone calls.	Internal only	Tanya Oliver Director of Strategic Development & Public Access	None.
Budget and Council Tax level for 2010-11 and Medium Term Plan 2010-13	Cabinet, County Council	February 2010	Policy Overview Committees (November	Members provided with a	Lynda McMullan,	Budget Book (Draft for County

			2009)	summary of proposed service enhancements and invited to identify service priorities and indicate areas to target savings and efficiencies.	Director of Finance Andy Wood, Head of Financial Management Dave Shipton, Finance Strategy Manager	Council) and Medium Term Plan (Draft for County Council)
			Kent residents (10 October 2009)	Sampled public consultation on council tax – take on the role of Cabinet by deciding whether to accept or reject a range of pressures and savings across the authority's budget	John Simmonds, Cabinet Member for Finance	
			Kent Youth County Council (27 October 2009)	Take on the role of Cabinet by deciding whether to accept or reject a range of pressures and savings across the authority's budget		
			Kent Businesses	Presentation on the budget and opportunity to ask questions/make recommendations		
			Trade Unions	Presentation on		

				the budget and opportunity to ask questions/make recommendations		
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<p>Former Eden Valley School Site, Edenbridge:</p> <p>Sale of freehold land for housing development to fund the construction of the proposed community centre which will also occupy part of the former school site.</p>	<p>Cabinet Member for Corporate Support Services and Performance Management</p>	<p>Between February 2010 and March 2010</p>	<p>Full consultation was undertaken prior to the grant of planning permission for the community centre and the enabling housing development on 29<sup>th</sup> July 2009.</p>	<p>N/A</p>	<p>David Hynard Manager, Property Development</p> <p>Jonathan White Capital Projects Officer 01622 221485</p>	<p>Cabinet report with heads of terms relating to the proposed transaction. Supplementary documents will include copies of the draft briefing report dated 17.11.09 and the minutes of the Cabinet Member briefing on 16.12.09</p>
<b>CHILDREN, FAMILIES AND EDUCATION</b>						
<p>Proposed Change of Age Range for Aylesham Primary School (from 3 - 11 years to 4 - 11 years) and the Closure of the Maintained Nursery Unit.</p>	<p>Cabinet Member for Children, Families and Education</p>	<p>February 2010</p>	<p>MP, Local Councils, parents, staff, professional associations, LCS Partnerships, Diocesan Boards of Education. A report was presented to SOAB at its meeting on 4 November 2009 seeking approval to go to public consultation. A report will be presented to SOAB at its meeting in February on the outcome</p>	<p>Public meeting and consultation document sent out to parents and others in accordance with the agreed policy.</p>	<p>Martyn Doole Area Children's Service Officer 01227 284407</p>	<p>None.</p>

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Proposed Relocation Of Laleham Gap School Margate To A Site At Newlands Lane, Broadstairs Adjacent To The New Ellington And Hereson School In A New Building To Be Provide Through BSF Funding	Cabinet Member for Children, Families and Education	February 2010	MP, Local Members, Local Councils, Parents, Staff, Pupils, Professional Associations, Diocesan Boards of Education and the Health Authority Internal only. A report was presented to SOAB at its meeting on 4 November 2009 seeking approval to go to public consultation. A report will be presented to SOAB at its meeting in February 2010 on the outcome of the public consultation	Public meeting and consultation document sent out to parents and others in accordance with the agreed policy	Martyn Doole Area Children's Service Officer 01227 284407	None.
The Proposed Redesignation of Foxwood School as a School for Profound and Severe Learning Needs and Highview School as a School for Severe and Complex Learning Needs; the Relocation of Both Schools onto the Brockhill Park School Site and the Cessatio	Cabinet Member for Children, Families and Education	February 2010	School Governing Bodies; School Accommodation Managers; Local members; Area Children's Services managers; LCSPs & Managers; Estates; Advisory Service Kent. A report was presented to SOAB at its meeting on 4 November 2009 to seek its views on going out to public consultation. A report will be presented to SOAB at its meeting in February 2010 on the outcome of	Public meeting and consultation document sent out to parents and others in accordance with the agreed policy	David Adams Area Children's Services Officer Ashford & Shepway 01233 898559	None.

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Proposal To Expand The John Wesley School From 210 Places To 420 Places	Cabinet Member for Children, Families and Education	Between March 2010 and April 2010	School Governing Bodies; School Accommodation Managers; Local members; Area Children's Services managers; LCSPs & Managers; Estates; Advisory Service Kent. A report was presented to SOAB at its meeting on 4 November 2009 to seek its views on going out to public consultation. A report will be presented to SOAB at its meeting in March 2010 on the outcome of the public consultation	Public meeting and consultation document sent out to parents and others in accordance with the agreed policy	David Adams Area Children's Services Officer Ashford & Shepway 01233 898559	None.
Proposed Closure Of Wilmington Enterprise College And Its Replacement With A Government Funded Academy	Cabinet Member for Children, Families and Education	March 2010	A report will be presented to SOAB at its meeting in January 2010 to seek its views on going out to public consultation.  A report will be presented to SOAB at its meeting in March 2010 on the outcome of the public consultation	Public meeting to be held followed by a statutory public notice in accordance with the School Organisation (Establishment and Discontinuance of Schools) Regulations 2007. Circulation list to include; MP, Local Councils, parents, staff, professional	David Adams Area Children's Services Officer Ashford & Shepway 01233 898559	None.

				associations, LCS Partnerships, Diocesan Boards of Education		
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The Casual Admissions Scheme 2010  Legislation requires the Local Authority to consult and formally determine the co-ordination of Casual Admissions for all Maintained Schools in Kent.	Cabinet	February 2010	All admissions authorities in Kent; neighbouring admissions authorities; diocesans	Consultation document sent out to all admissions authorities in Kent; neighbouring admissions authorities; diocesans in accordance with the agreed policy	Scott Bagshaw Head Of Admissions & Transport	None.
Kent Admissions Arrangements 2011 and Co-ordinated Admissions Scheme – To determine the proposed co-ordinated admissions scheme and proposed admissions arrangements for 2011	Cabinet	Between February 2010 and March 2010	Kent and neighbouring admission Authorities, relevant faith groups, schools and parents and the admissions forum	Consultation document sent out to all admissions authorities in Kent; neighbouring admissions authorities; diocesans in accordance with the agreed policy	Scott Bagshaw Head Of Admissions & Transport	None.
<b>COMMUNITIES</b>						
Grant of a lease of the Turner Contemporary Gallery from KCC to the Turner Contemporary Trust	Cabinet Member for Corporate Support Services and Performance Management	February 2010	Turner Contemporary, Arts Council England, SEEDA	Meetings, letters	Andrea Crease Estates Surveyor 01622 221313 or	Documentation to be provided once available

					Nigel Brown Manager Estates Management, 01622 696970	
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Approval of a Grant Agreement between Kent County Council and Turner Contemporary	Cabinet Member for Communities	February 2010	Turner Contemporary, Arts Council England, SEEDA	Meetings, letters	Richard Morsley, Turner Contemporary Project Manager 01622 221301	Documentation to be provided once available
<b>ENVIRONMENT, HIGHWAYS &amp; WASTE</b>						
A Policy For The Management Of Obstructions And Temporary Items On The Public Highway	Cabinet Member for Environment, Highways and Waste	Between February – March 2010	District Councils	Share Draft policy, seek opinions	David Latham, Roadwork's Manager	Policy document and guidelines
Adoption of the Street Lighting Policy and Strategy for Kent Highway Services	Cabinet Member for Environment, Highways and Waste	February 2010	Consultations completed already, KHS Alliance Board and Executive. Internally only	Copies of the 2 documents were provided to all Board and Executive Members	Norman Bateman Head of Technical Services	None.
New model Agreement for alterations of existing highways to facilitate developments, and a revised charge structure, under S278 of the Highways Act 1980.	Cabinet Member for Environment, Highways and Waste	Between February 2010 and March 2010	Developers will be informed of the changes but it is not the intention to consult them	N/a	Nasser Sarrafan County Transport & Development Manager	Unrestricted report to POC will include a draft model agreement & comparison with fees charged by other county councils



Increase in car park charges at Country Parks with effect from 1 April 2010	Cabinet Member for Environment, Highways and Waste	February 2010	Local Members & Public	Amendment to Traffic Order Notice	Clare Saunders Head Of Country Parks	None.	
<b>The matter to be decided</b>							<b>Who w decisi notes)</b>
<b>ADULT SOCIAL SERVICES</b>							
Change of service for people with dementia in the Shepway district & proposed closure of Lawrence House, Folkestone	Cabinet Member for Adult Social Services	February 2010	1. Officers & Elected Members 2. SDC Councillors 3. Staff & Unions 4. Service Users & their carers	A series of consultation meetings will be held with the groups listed & briefing pack will be issued at these meetings	Margaret Howard Director of Commissioning and Provision	National Dementia Strategy Feb 2009	
To seek approval to the revision in the rates payable and charges levied by the Adult Social Services Directorate for services to clients for 2010 / 2011	Cabinet Member for Adult Social Services	February 2010	Consultation takes place with staff in the Adult Social Services Directorate and with Corporate colleagues. Before the report can be written information is required from an external organisation such as Benefits Agency/ Department for Work and Pensions.  Members are also consulted before the report is written, as part of the budget process.	Face to face meetings and written correspondence.	John Holden Senior Accounting and Budget Manager 01622 221823	None.	

## NOTES

1. The identity of decision-takers is as follows:

Mr Paul Carter	Leader of the Council
Mr Alex King	Deputy Leader of the Council and Cabinet Member for Localism & Partnerships
Mr John Simmonds	Cabinet Member for Finance
Mrs Sarah Hohler	Cabinet Member for Children, Families and Education
Mr Nick Chard	Cabinet Member for Environment, Highways and Waste
Mr Alan Marsh	Cabinet Member for Public Health & Health Reform
Mr Kevin Lynes	Cabinet Member for Regeneration and Supporting Independence
Mr Mike Hill	Cabinet Member for Community Services
Mr Graham Gibbens	Cabinet Member for Adult Social Services
Mr Roger Gough	Cabinet Member for Corporate Support Services & Performance Management

2. Cabinet = a Cabinet meeting and a collective decision

Council = a meeting of the full Council and a collective decision = all Members of the Council

All Members can be contacted by writing to Kent County Council, Sessions House, County Hall, Maidstone, Kent, ME14 1XQ

3. **How to make comments:**

The following officers can be contacted by writing to Kent County Council, Sessions House, County Hall, Maidstone, Kent, ME14 1XQ

Tanya Oliver, [tanya.oliver@kent.gov.uk](mailto:tanya.oliver@kent.gov.uk)  
Lynda McMullan, [lynda.mcmullan@kent.gov.uk](mailto:lynda.mcmullan@kent.gov.uk)  
Andy Wood, [andy.wood@kent.gov.uk](mailto:andy.wood@kent.gov.uk)  
Dave Shipton, [dave.shipton@kent.gov.uk](mailto:dave.shipton@kent.gov.uk)  
Scott Bagshaw, [scott.bagshaw@kent.gov.uk](mailto:scott.bagshaw@kent.gov.uk)

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Nigel Brown, [nigel.brown@kent.gov.uk](mailto:nigel.brown@kent.gov.uk)

The following officers can be contacted by writing to Kent County Council, Invicta House, County Hall, Maidstone, Kent, ME14 1XX

Richard Morsley, [richard.morsley@kent.gov.uk](mailto:richard.morsley@kent.gov.uk)

Norman Bateman, [norman.bateman@kent.gov.uk](mailto:norman.bateman@kent.gov.uk)

Nasser Sarrafan, [nasser.sarrafan@kent.gov.uk](mailto:nasser.sarrafan@kent.gov.uk)

Clare Saunders, [clare.saunders@kent.gov.uk](mailto:clare.saunders@kent.gov.uk)

The following officer can be contacted by writing to Kent County Council, Brenchley House, Week Street, Maidstone, Kent, ME14 1RF  
John Holden, [john.holden@kent.gov.uk](mailto:john.holden@kent.gov.uk)

The following officer can be contacted by writing to Kent County Council, Kroner House, Eurogate Business Park, Ashford, Kent TN24 8XU

David Adams, [david.adams@kent.gov.uk](mailto:david.adams@kent.gov.uk)

The following officer can be contacted by writing to Kent County Council, Clover House, John Wilson Business Park, Thanet Way, Whitstable, Kent CT5 3QZ

Martyn Doole, [martyn.doole@kent.gov.uk](mailto:martyn.doole@kent.gov.uk)

The following officer can be contacted by writing to Kent County Council, 17 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4UL

Margaret Howard, [margaret.howard@kent.gov.uk](mailto:margaret.howard@kent.gov.uk)